



Help for non-English speakers

If you need help to understand the information in this policy please contact the school office on 9598 1704.

PURPOSE

The purpose of the Student Dress Code is to outline Sandringham East Primary School's requirements for student dress and appearance and to provide information about uniform purchase and support, dress code implementation and exemption processes.

This dress code has been developed by Sandringham East Primary School's School Council in close consultation with our school community to ensure that it respects the rights of individual students whilst reflecting the values and interests of our community.

The Student Dress Code aims to:

- foster a sense of community and belonging and encourages students to develop pride in their appearance
- support Example School's commitment to ensuring that our students feel equal and are dressed safely and appropriately for school activities.
- reduce student competition on the basis of clothing
- enhance the profile and identity of the school and its students within the wider community.

The School Council has developed a dress code that we believe provides a range of choices for students and is cost effective for families.

SCOPE

Students are expected to comply with this Student Dress Code while traveling to and from school, during school hours and when attending school activities.

UNIFORM AND APPEARANCE

Sandringham East Primary School's compulsory school uniform items can be found in Appendix 1.

General appearance

While at school, travelling to or from school or participating in school activities, Example School students must comply with the following:

- Uniforms must be clean and in good repair
- Uniforms must be clearly marked with the owner's name
- Students representing the school in sporting teams are expected to wear school sports uniforms
- Additional layers of clothing may be worn underneath the uniform for added warmth, provided these undergarments are not visible.

- Students are expected to wear protective clothing (provided by parents) for art and craft activities.

Jewellery and cosmetics

Students are not permitted to wear decorative jewellery to school. Stud earrings and sleepers worn in the ears, and watches, are the only acceptable jewellery.

Cosmetics may not be worn at school. Only clear nail polish is permitted.

Hair and Sun safety

Shoulder length or longer hair is to be tied back to help restrict the spread of nits and lice and for student safety.

Hair is not to be coloured in contrasting colour to the student's natural hair colour. For example, a student with a natural hair colour of brown is not to appear at school with pink contrasting hair colour. The only exception to the hair colour rule is when students are actively supporting their school in a sports competition.

School uniform hats must be worn outside during Term 1 and Term 4 and on any other day prescribed by the school. The Sandringham East Primary School Sun Smart Policy recommends that from 1 September to 30 April, and whenever UV levels reach 3 and above, students come to school wearing sun-protective clothing. School uniform hats may also be worn outside of this time period, by parent or student choice.

Hats are not to be worn inside.

Students are permitted to wear sunglasses during outdoor activities. Sunglasses should be close-fitting, wrap-around that meet the Australian Standards 1067 and cover as much of the eye area as possible.

PURCHASE OF UNIFORMS

Uniform items can be ordered and purchased directly from PSW: <https://www.psw.com.au/schools/sandringham-east-primary-school.html>

The Uniform Shop Sub-Committee will co-ordinate, order and promote the availability of new and second hand school uniforms.

Support for families experiencing difficulty

Please contact the Principal or the school office to discuss support that we may be able to provide to families experiencing difficulty meeting uniform costs, including information about eligibility for uniform support through State Schools' Relief. Further information about State Schools' Relief is also available on their website: <https://www.ssr.net.au/>

Sandringham East Primary School also has uniforms available to families to borrow on request.

IMPLEMENTATION

Sandringham East Primary School will ensure that this Student Dress Code is communicated to all families and students through our website and during enrolment. We will assist students who may be experiencing difficulties complying with this policy where possible.

Students wearing non-compliant uniform items may be asked to change into a compliant item of clothing provided by the school.

If a student is out of school uniform or otherwise breaches the Student Dress Code on a recurring basis, a note will be provided to the student and parents by the classroom teacher. If non-compliance with the dress code becomes a continued occurrence, the Principal will be informed and a phone call home may be required. In this event, the school will continue to work with the student and family to support compliance.

Measures taken by Example School to address concerns about student non-compliance with the Student Dress Code will also be addressed in accordance with our Student Wellbeing and Engagement Policy.

EXEMPTIONS TO STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents or carers may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents/carers can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents/carers
- encourage the student and/or their parents/carers to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents or carers.

CONCERNS ABOUT THIS STUDENT DRESS CODE

Sandringham East Primary School welcomes feedback from the school community in relation to this Student Dress Code. If you have a concern or complaint about the Student Dress Code, further information about raising a concern or complaint is available in our school's *Parent Complaint Policy*, available at <http://www.sandringhameastps.vic.edu.au/policies.html>.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Reminders in our school newsletter
- Discussed in student forums
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs

- Discussed at parent information nights/sessions
- Hard copy available from school administration upon request

FURTHER INFORMATION AND RESOURCES

- SunSmart Policy
- Complaints Policy
- Student Wellbeing and Engagement Policy
- Department of Education and Training [Student Dress Code](#)
- Department of Education and Training [Student Engagement policies and guidelines](#).

POLICY REVIEW AND APPROVAL

Policy last reviewed	October 2022
Consultation	School Council
Approved by	School Council
Next scheduled review date	Review cycle of 3-4 years

APPENDIX A: SANDRINGHAM EAST PRIMARY SCHOOL UNIFORM ITEMS

All year round

The following items may be worn all year round, with either the summer or winter uniform. Items should be free of decoration and brand names.

Jumper or Vest

Bottle (green) hooded windcheater with school logo
 Bottle (green) crew neck windcheater with school logo
 Bottle (green) polar fleece vest
 Bottle (green) polar fleece jacket
 Bottle (green) / gold stripe rib bomber jacket with school logo.

Polo shirts

Gold short sleeve pique plain polo shirt with school logo
 Bottle (green) short sleeve pique plain polo shirt with school logo
 Gold long sleeve pique plain polo shirt with school logo
 Bottle (green) long sleeve pique plain polo shirt with school logo
 Bottle (green) / gold sublimated polo with school logo

Dresses

Bottle (green) / gold / white check semi fit darted dress
 Bottle (green) box pleat tunic

Shorts

Plain bottle (green) rugby shorts or gaberdine shorts without decoration or brand name.

Culottes (skorts)

Bottle (green) or Bottle (green) / gold / white check culottes

Pants

Bottle (green) trackpants (unisex)

Bottle (green) classic or bootleg pants (female)

Accessories

Raincoat – Bottle

Art smock with Print – Navy

Safety Slouch Hat – Bottle

Socks or tights

Bottle (green) or white socks

Bottle (green) tights

Footwear

Students are expected to wear appropriate footwear, including both type and colour appropriate to the school uniform. No thongs or open-toed sandals are permitted for safety reasons.

Appropriate sports shoes are encouraged for physical education and sport.

School Rain Coat

Bottle (green) raincoat

Headwear

Bottle (green) wide brim safety slouch hat with school logo

Bottle (green) or Bottle (green) / gold / white hair bands, “scrunchies” or elastics with bows.

Headwear worn as part of cultural/religious beliefs

Sports uniform

Red, Green, Blue or Gold short sleeve t-shirt with school house name